

## **Position: Microsoft 365 Solutions Consultant**

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### **About Nexus Innovations**

We are a software and strategic consulting organization who helps our clients win by providing strategic solutions. Empowering our clients for success is the mission and heartbeat of Nexus Innovations. We are focused on serving clients in our community and local region. Because we do not have a sales team, our business is reliant upon serving our clients well, producing excellent results, and knowing that happy clients will come back and tell others. This formula has helped us grow for the past 25 years and our future is brighter than ever.

We consider our employees our number one asset and it shows in everything we do – from investing in their professional development to offering them a challenging, rewarding and supportive environment. The pace is fast; however, we also balance our work with life's top priorities of family and community. Our company culture and values are key in assuring that trust and respect flourish with both clients and our teammates.

### **About the Position**

Because of an abundance of happy customers and expanding demand within the Microsoft 365 space, we are seeking a passionate Microsoft 365 Solutions Consultant who enjoys solving problems for customers by utilizing the Microsoft 365 platform. If you are a technology professional who is inspired by challenges, continuous learning, and serving others, you will love working at Nexus.

We are looking for passion and expertise more than a resume full of credentials. The right person is committed to being a true servant leader, providing quality client care, and is hungry to grow.

### **Primary Responsibilities as a Solutions Consultant at Nexus**

- Work hand-in-hand with customers to analyze needs, improve processes, and plan and develop solutions utilizing the Microsoft 365 platform.
- Be part of a team of highly talented and collaborative Solutions Consultants who collaborate to provide the best possible solution for clients.
- Design and develop solutions utilizing Microsoft 365 and the Microsoft Power Platform, primarily focused on SharePoint, Teams, Power Apps (Canvas and Model-Driven), Power Automate and related technologies.
- Plan and strategize the development of solutions that integrate the Microsoft 365 platform with other line of business systems, maximizing client investment in hardware and software.

### **Preferred Experience**

- 10+ years of business world experience
- 5+ years of working with the Microsoft platform and applying technology to business
- Bachelor's degree or industry experience and training

### **Required Skills**

- Deep technical skills within the Microsoft 365 platform stack or similar technology and the ability to leverage the tools and technology to solve business challenges.
- Desired experience in SharePoint, Teams, OneDrive, Power Automate, Canvas Apps, Model-Driven apps, or Microsoft 365 tenant administration.
- Broad knowledge of Microsoft 365 tools and technology and experience guiding conversations, educating others, and identifying business use case implementation patterns.
- Understanding of how to use business and functional requirements to architect, plan, build and test technical solutions with the end user in mind.
- Understanding the security practices and roles for sharing data and apps, managing data access, and protecting sensitive information.
- Excellent problem solving, critical thinking, and communication skills.
- Ability to collaborate with team but drive your work independently.
- Willingness to quickly adapt to change and new ideas.

### **Bonus Skills**

- Strong understanding of the information architecture best practices and decision making related to guiding customers and planning the right Microsoft application (SharePoint, Teams, OneDrive) for the business use cases and requirements, related to documents, collaboration, and communication.
- Can architect a tailored SharePoint solution to meet client requirements and business goals, including planning data and information architecture, integrations, access and security, automation, and UI.
- Can architect a tailored Power App solutions to meet client requirements and business goals, including planning data structure, integrations, access and security, automation, business logic, and the use interface
- Can build, customize, and maintain custom business applications using Power Apps, Dataverse, business rules, and workflows with Power Automate.
- Can create, configure, and manage Power Platform environments, solutions, environment variables to manage publishing and versions and ensure proper testing and handle different stages of development.
- Understanding of how to optimize app performance for better speed and responsiveness, or to reduce errors or risk, and how to design apps that work well across different devices.
- Strong troubleshooting and testing experience to identify issues in app logic, performance and data connections and execute rigorous unit testing to ensure apps work as intended.

**Required Cultural Qualifications**

- Connector who is personable in interactions with teammates and customers and proactively shares the right information and builds trust
- Servant Leader who is most focused on the success of the team and customer.
- Forthright individual who engages in healthy discussions with teammates that produce a positive result.
- Growth mindset – a focus on always looking to learn and improve, which includes a realistic understanding of your own strengths and weaknesses. Desire to improve personally and professionally.

**Required Travel**

- Minimal – average of 5-10 nights per year. We strive to keep our team at home each night with their families.

**Want to learn more? Contact us!**

Email: [HumanResources@nexusinnovations.com](mailto:HumanResources@nexusinnovations.com)

Phone: 701-258-7072